

**AUGSBURG FAIRVIEW ACADEMY**  
**Minutes for Board Meeting**  
**November 19, 2010**

**Members Present:** Anne Kaufman, President; Kendra Perry, Secretary; Jessica Niemand, Treasurer; Heidi Anderson, Laura Beeth, Ron Bentley, Louis Smith, Lori Walz

**Ex Officio:** Bill Spira, Executive Director

**Guests:** Jill Moline, School Business Solutions; Carla Daniels, Parent

1. Dr. Kaufman called the meeting to order at 12:05 PM.
2. Financial report:
  1. Ms. Moline presented the financial report from September and October 2010. Between September and October, ADM reported to the state was adjusted, which reduced revenue received from the state and impacted cash flow. Current year receivables have already been sold to Charter School Capital to address the cash flow issue. AFA will also be receiving additional federal stimulus funds targeted for job training.
  2. Dr. Spira reported that the draft audit for this year was received yesterday. He will give a more complete report in the future.
  3. Ms. Niemand reported that her audit of October disbursements revealed no irregularities.
3. Approved the minutes of the September 17, 2010 meeting.
4. Executive Director's Report
  1. Dr. Spira distributed current marketing materials, reported on recruitment efforts, and discussed the mission and vision of the school.
  2. Dr. Spira distributed a letter from the Lead Teacher outlining the school's accomplishments thus far in the school year.
  3. Dr. Spira distributed several articles highlighting challenges facing urban education across the country.
  4. Dr. Spira distributed a report of average daily attendance and average daily membership thus far in the school year. Enrollments continue at a rate of 3-5 per week, but students also continue to transfer out. Attendance continues to be a challenge, but the Executive Team is exploring options for addressing emerging issues.

## 5. Inside Directors' Report

1. Ms. Perry reported that students are participating in the first round of RTI interventions for reading and math. They will end on December 9.
2. Ms. Anderson reported that the third Family Night has taken place. It consisted of dinner and a college presentation. A number of students and their families attended. The next Family Night for January will focus on financial aid.
3. Ms. Anderson reported that the after school program is continuing to grow compared to last year. Student feedback has been collected to help grow the program and create student ownership.
4. Ms. Niemand reported that new fitness equipment has been purchased with grant funds, and exercise programs will begin after Thanksgiving.
5. Ms. Walz reported that the College & Career Readiness class will take a field trip to Winona State University next week. An additional 27 students have taken the Accuplacer test, and 18 kids have scored at levels that make them eligible for PSEO courses. Seniors will be taking ACT and SAT, and SAT scores can be reported for National Merit Scholarship eligibility.

## 6. Board Actions:

1. VOTED to approve the proposed changes to section 4.5 of the bylaws:
  1. **Quorum.** ~~The presence of three (3) Inside Directors and three (3) Outside Directors~~ **six Directors, with a minimum of two Inside Directors and two Outside Directors**, currently holding office and eligible to vote on acts of the Board is a quorum for the transaction of business.
2. VOTED to approve the proposed changes to section 2.1 of the bylaws,
  1. **Composition.** ~~Beginning on the tenth of January, 2008, and thereafter,~~ Augsburg Fairview Academy shall have a permanent governing board (hereafter "Board") consisting of eleven (11) members (hereafter "Directors"), six of whom shall be licensed teachers, as defined in Minn. Stat. 122A.15, as amended, or the equivalent, and employed on a full-time basis by at Augsburg Fairview Academy (hereafter "Inside Directors"), and five of whom shall be individuals who are not employed by at Augsburg Fairview Academy (hereafter "Outside Directors"). Two of the seats designated for Outside Directors must be representatives of Augsburg College and Fairview Health Services.
  2. **At least one Outside Director will be the parent or guardian of a student currently enrolled at Augsburg Fairview Academy. At least**

***one Outside Director will be an individual from the community who has no direct connection, as employee or parent/guardian with Augsburg Fairview Academy.***

3. VOTED to authorize the school to apply for state approval to become a learning year program site for the purpose of offering a summer school program that will provide accelerated credit for interested students who have just completed 8th grade and have enrolled in the Academy's 9th grade class for the fall semester. If approved, this program will be known as "Jump Start to High School."
4. Approved the following ballot for the upcoming school board election.
  1. Inside Directors (3 seats open)
    1. Ron Bentley
    2. Bart Johnson
    3. Kendra Perry
  2. Outside Directors (3 seats available)
    1. Fairview seat
      1. Name to be supplied by Fairview Health Services
    2. Parent seat
      1. Cavis Adams
      2. Laura Canty
      3. Keiona Cook
      4. Carla Daniels
    3. Community seat
      1. Susan Hageness
      2. Jake Miller
7. Announcements
  1. Ms. Anderson thanked Ms. Beeth and Fairview Health Services for their donation of prizes for Family Night.
  2. Ms. Beeth reported on an upcoming community event Fairview is planning that may be a good recruiting opportunity.
  3. Ms. Beeth reported that the urban Scrubs Camp may be seeking staff, and this may be an opportunity for an AFA staff member over the summer.
  4. The next meeting will take place on Friday, December 17 at 12:00 PM.
8. Adjourned meeting at 2:27 PM.