

AUGSBURG FAIRVIEW ACADEMY
Minutes of Board Meeting
January 21, 2010

Members Present: Anne Kaufman, President, Ron Bentley, Louis Smith, Laura Beeth, Heidi Anderson, Bart Johnson, Jessica Niemand - Treasurer, Lori Walz - Acting Secretary.

Ex Officio- Bill Spira, Executive Director

Guest: Jill Moline, School Business Solutions.

1. Dr. Kaufman called the meeting to order at 12:09p.m.
2. VOTED unanimously to accept the Dec 17, 2010 AFA Board Minutes with changes as noted on the minutes handed out from the 12-17-10 minutes and with a correction to note that that Heidi Anderson was present at the 12-17-10 meeting.
3. Board Actions:
 - 1) Elections of AFA Board Officials for 2011:
Board President: Nominated: Anne Kaufman. Elected unanimously: Anne Kaufman.
Board Secretary: Nominated: Kendra Perry. Elected unanimously: Kendra Perry.
Board Treasurer: Nominated: Jessica Niemand, Heidi Anderson. Elected unanimously: Heidi Anderson.
 - 2) VOTED unanimously that the newly elected Board Members will take their seats at the next Board meeting in February 2011.
 - 3). APPROVED unanimously, the revised budget of FY 2011 by summary income categories.
 - 4). APPROVED unanimously a process for the Executive Directors performance review.
 - 5). APPROVED unanimously, the Augsburg Fairview Academy tax return form 990 for FY 2010 as prepared by Chuck Rinkey, Ltd. This return is based on the audit the AFA Board approved in December 2010.
 - 6). APPROVED unanimously, the Augsburg Fairview Academy Acknowledgment Resolutions for Charter School Capital. These resolutions were read into the record and are attached to these minutes.

- 7). APPROVED unanimously, that Lori J. Walz, Acting Secretary be given signatory approval for Augsburg Fairview Academy Acknowledgment Resolutions.

4. Financial Report:

1) Ms. Moline, representing School Business Solutions, reported that the December 2010 financials are clean and unremarkable. The new revised budget (from 160ADM to 110 ADM) is in place. Financial reports will report a negative balance until the budget is audited next year, at which time the holdback from the state will be recognized.

2) Ms. Jessica Niemand, treasurer, reported that the December disbursements revealed no irregularities.

5. Executive Director's Report:

- 1) Dr. Spira reported on enrollment trends. Our current enrollment trends should give the Academy an annual membership of 111-114 at year's end, which are higher than assumed in our current budget (i.e., ADM of 110).
- 2) Dr. Spira discussed the initiation of the new connections strategy to retain and reclaim drop out students. Of the 35-40 current students categorized as at risk of dropping out, approximately two-thirds have demonstrated an increased willingness to come to school in the two weeks since the program was launched.
- 3) Recruiting and retention: 35,000 charter school brochures with a strong marketing message for the Academy's College Fast Track program were mailed out by the Center for School Change just before winter break. We have already received more applications from this mailing in one month than we did in the entire spring semester last year. Recruiting via peer networking and word of mouth has been producing, since the first week of December, an average of nearly three new enrollments per week for the current semester.
- 4) The sale of receivables to Charter School Capital is on track with \$120,000 scheduled for Jan.28 and a second sale of \$160,000 later in the spring. Assuming no new, bad news for K-12 funding in the new state budget, the Academy's cash flow should be sustainable through the rest of the fiscal year.
- 5) The Executive Director will deliver a draft of his annual report in February, allowing the board to review it prior to the February meeting. At the March meeting, the board will vote on both the report and the renewal of the directors' contract. Voting on school schedule, budget and goals for FY 2012 will take place as usual in May 2011.

6. Inside Directors Report:

- 1) A report was made by Bart Johnson for Kendra Perry regarding the school-wide competition for National Poetry Out Loud Contest, which was a great success. This year's school competition was the most competitive to date with very close scores. The students who won the school competition and will go on to the regional Poetry Out Loud contest are as follows: First Place: Sagal Ali, Second Place: Safia Hirsi. Third place and alternate slot go to James Lampley.
- 2) Ms. Perry has also received a grant which she has used for writing supplies for the classroom.
- 3) Ms. Anderson announced that Family Night is coming up on January 27th. The theme for this month is Financial Aid with a speaker from The Power of You.

Ms. Niemand gave a report on the General Mills Grant which she and Dr. Spira have applied for. It is a \$10,000 grant. We are now in the second round of the competition.

- 4) Mr. Johnson reported on Response to Intervention, which has been highly successful to date. Mr. Johnson states we are seeing measurable improvement in reading and math scores of many students. Additionally, he is excited to see report cards coming out next week. Students are working hard. Grades thus far this year are higher overall than what he has seen in the history of the school.
- 6) Ms. Walz reported that she, Ms. Perry and Ms. Tkachenko are recipients of teacher grants to the National Consortium of Teaching About Asia. This is an 11-week course which will give the school a total of 900 dollars for materials to use in teaching about Asia as well as national connections for resources and pedagogical assistance.
- 7) Ms. Walz further reported on student efforts in gaining college acceptance, and scheduling ACT, SAT and PLAN testing. Students are stretching their horizons and she is excited to see outcomes in the coming months.

7. Announcements:

- 1.) Ms. Beeth will be allowed to retain the Fairview seat on the Academy Board with signatures being conditional to the items needed. Fairview has an internal process developed for items that will require signature. Fairview is working hard to understand more about AFA efforts.
- 2) Ms. Beeth also announced a Cedar Riverside Health Career Fair that is coming soon.

3) Dr. Kaufman announced that the Augsburg College President will be formally announcing the Augsburg Fairview Academy Scholarship at an assembly at the Academy on February 17, 2011.

4) The next board meeting will be held on February 18, 2011.

The meeting was adjourned by by Dr.Kaufman at 3:00pm, January 21, 2011.

Respectfully Submitted,

Lori J. Walz, MS-LISW, MA
Acting Secretary, Augsburg Fairview Academy Board.

Incorporated by Attachment:
Charter School Capital Acknowledgment Resolutions