

Augsburg Fairview Academy

Minutes for Board Meeting

June 10, 2011

Members Present: Anne Kaufman, Sue Hageness, Laura Beeth, Heidi Anderson, Ron Bentley, Lori Walz, Bart Johnson, Jess Niemand

Ex Officio: Bill Spira, Executive Director

Guests: Jill Moline, School Business Solutions; Chris Brown, Augsburg College

1. Dr. Kaufman called the meeting to order at 12:00 PM.
2. VOTED to approve the minutes of the May 20, 2011 meeting.
3. Financial Report
 1. Ms. Moline reviewed the financial report from April, and reported that the budget remains balanced and that cash flow projections looked good through the end of the fiscal year. She discussed concerns about the potential shutdown of Minnesota state government as of July 1.
 2. Ms. Anderson presented the Treasurer's review of disbursements for April (checking account, credit card, payroll) and reported no issues.
4. Executive Director's Report
 1. Dr. Spira reviewed the status of state funding for FY2012 and suggested that the education finance bill coming out of the legislature promises a slight increase in the Academy's per pupil funding. However, there is a growing likelihood that Governor Dayton and the Legislature will not agree on a budget in June and the state government will shut down as of July 1. Dr. Spira is developing contingency plans for continuing school operations in event this happens.
 2. The Academy's end-of-year enrollment was 125 and the annual average membership will be at least the 110 on which the FY2011 budget is based.
 3. With respect to 2011-12 enrollment, Dr. Spira reported that approximately 90 students are either returning or have already completed enrollment papers, leaving approximately 70 students to be recruited during the summer. Of this number, 35-40 must be recruited for the CFT program, which has presented the greatest challenge in past years.
 4. The Academy's recruiter, Ms. Husain, is making a good effort to reach out to feeder schools and schools that have announced they are not reopening in fall. These contacts appear to offer the prospect of significant new enrollments.
 5. Ms. Beeth mentioned that the biomedical program at Roosevelt high school in Minneapolis is facing challenges that may make its student body a possible target for recruiting, as well. Ms. Beeth mentioned that the Urban Scrubs Camp this summer might be another recruiting opportunity. Ms. Niemand added that she and several AFA students are making plans to reach out to Scrubs Camp participants for the coming year.
5. Inside Directors' Report – The following issues were briefly presented
 1. Ms. Anderson reported on summer opportunities for students, led by the school's AmericCorps volunteers.

2. Ms. Niemand reported on the successful graduation ceremony held on June 5.
3. Mr. Johnson reported that AFA students did significantly better on this year's state tests but that the school just missed making AYP (adequate yearly progress) by less than a point.
4. Mr Johnson also reported briefly on planning for the college/career readiness program and student and family services for the coming year.
6. A discussion of future board vacancies included consideration of the following:
 1. The board APPROVED, unanimously, that Mr. Adams be dropped as the parent member of the board for inability to attend meeting and that he be thanked for his interest in serving last year; motion by Ms. Walz, second by Ms. Niemand.
 2. The board ACCEPTED Ms. Walz's resignation as an Inside Director due to her not returning to the school as an employee next year. Dr. Kaufman, as Board President, expressed the board's thanks to Ms. Walz for her excellent service to the school and its wishes for her future success.
 3. The board NOTED that, though not expected at this point, Ms. Perry's health may not permit her to return to duty in fall and, if so, a second vacancy among the Inside Directors will need to be filled.
7. Charter Contract with Augsburg College
 1. Chris Brown announced that Augsburg College had been approved as a charter school authorizer until 2016. Due to the late date of this approval, however, the pending 1-year charter contract between the College and AFA will still be submitted to MDE by the June 30 deadline. A multi-year contract can be developed in the coming year.
 2. The board discussed the draft contract and, in particular, reviewed the three academic and three non-academic goals required as part of the contract. Mr. Brown also discussed the requirement for increased authorizer fees that will be part of future contracts beginning this year.
 3. The board APPROVED, unanimously, the one-year charter contract with Augsburg College for 2011-12; motion by Dr. Spira, second by Mr. Johnson. Board members present, with the exception of Ms. Beeth and Ms. Walz, signed the contract.
8. Other Board Actions
 1. APPROVED, unanimously with Ms. Walz abstaining, the summary FY2012 budget carried over from the May meeting; motion by Dr. Spira, second by Ms Anderson.
 2. APPROVED, unanimously, the conflict of interest disclosure form carried over from the May meeting; motion by Dr. Spira, second by Ms. Hageness.
 3. APPROVED, unanimously, the fund balance policy submitted by Dr. Spira; following explanation of policy and surrounding law by Ms. Moline; motion by Dr. Spira, second by Ms. Beeth.
9. The next meeting of the board was confirmed for Thursday, August 25, at a time to be determined, in the AFA conference room. Thursday, July 21 was set as a tentative date if a board meeting should be necessary at that time.
10. Dr. Kaufman adjourned the meeting at 1:55 PM

Secretary: Bart Johnson