

Augsburg Fairview Academy

Minutes for Board Meeting

February 10, 2012

Members Present: Grugel, Smith, Beeth, Niemand, Wolfe, Anderson

Ex Officio: Spira, Johnson

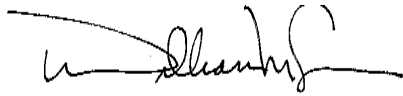
Guests: Ann Yang, School Business Solutions; Beth Pottratz, AFA

1. Dr. Grugel called the meeting to order at 3:24 pm in the Christensen Center of Augsburg College
2. Minutes from January reviewed and accepted.
3. Financial report
 1. Ann Yang from SBS reviewed the December financial report: Budget based on 140 ADM. The projected deficit for the school year is \$24,103 by June 31, 2012. The total revenue to date is \$693,715, which is 44% of the budget. As of Dec. 31, the net income is \$59,837. Year-to-date activity is 41% of the expenditure budget. The FY12 State aid holdback has increased to 40% and the state aid disbursements to Charter Schools shortened to 16 payments (between July-Feb). There is a projected cash shortfall beginning in March. AFA management has begun the application process with Charter School Capital to sell receivables for cash needed until the holdback monies are released July, 2012.
 2. Treasurer's report (Ms. Anderson): Check register and payroll documentation was examined and found to be correct. Visa charges were not available, but will be checked before the next meeting.
4. Executive Director's Report:
 1. Enrollment trends indicate that AFA will be at 161.5 ADM by the end of the school year. We are currently at 136.3 ADM for the year; this will increase to above 140 ADM by the end of the year. We are increasing currently at a rate of 0.5 ADM per day.
 2. Our current enrollment includes 7 ninth graders in CFT, 11 10th graders in CFT, 17 11th graders in CFT and 9 graders in CNX, and 65 12th graders in CFT and 56 in CNX. In CFT, 43 students are 18 years old or older and 57 are younger than 18. In CNX, 57 students are 18 years old or older and 8 are younger than 18.
 3. Our retention of students has improved but our attendance is very low.
 4. New Board members have until the end of June to complete Charter School Board training, which is included in the budget.
5. Lead Teacher's Report:

1. The goal of decreasing failing grades from 1st semester last year to 1st semester this year was not met but was close.
 2. Teachers are focusing on helping those students who are close to passing to decrease failing grades.
 3. The fight last month led to the 6-day suspension of the six students who were involved, all of which had received prior interventions at AFA. This is the first suspension in five years at AFA.
 4. Academically, we are off to a good start this semester.
 5. Beth Pottratz and Mike Pepin recently attended a mentoring program training to help implement a mentoring program next year. 20 students will be paired with 20 Augsburg faculty and/or students as mentors
 6. Executive Director and Operations Manager positions both have subcommittees of 6 to evaluate applicants for each position.
6. Inside Directors' Report
1. Ms. Anderson had a Promise Fellow site visit that went all day. The Promise Fellow supervisor was excited about RTI and Check and Connect.
 2. Ms. Anderson's Econ. class started the Stock Market Game.
 3. Ms. Anderson's and Ms. Niemand's Advisory is doing a service learning project teaching middle school students about drug and smoking prevention. They are applying for a Delta Dental grant.
 4. The TOP class is starting to make their blankets for their service learning project.
 5. The Health Department came and informed us that AFA needs new sinks to be up to code.
7. APPROVED unanimously a motion to suspend the AFA by-law's 60 day timeline for the current Executive Team recruiting effort (motion by Johnson; Spira second; amended by Johnson; Spira second)
8. TOOK UNDER CONSIDERATION motions to fill the existing vacancy for an Inside Director on the Board. Nomination of Beth Pottratz made by Johnson, Niemand second. Nomination of Faaria Husain made by Anderson, Wolfe second. APPROVED unanimously a motion to postpone the election until the March board meeting and to request that the two candidates submit biographical information to board members prior to that meeting.
9. APPROVED unanimously the times and dates for future board meetings through May (motion by Spira, Johnson second):
1. March 16 at 12:30 PM
 2. April 27 at 12:30 PM
 3. May 18 at 12:30 PM
10. Conflict of interest forms signed by all present
11. Announcements:

1. Dr. Spira announced that new board members will receive an email about charter school board training.
 2. Ms. Beeth announced that the Scrubs Camp information will be out soon. There are two locations, one in Minneapolis and another in Winona. Scrubs Camp in Minneapolis will take place in June.
 3. Dr. Grugel announced that Education Day of the Nobel Peace Prize Forum at Augsburg College will be held on Friday, March 2. Teachers can earn CEU's by attending.
12. Dr. Grugel adjourned the meeting at 4:19 pm.

Draft subject to board review

A handwritten signature in black ink, appearing to be "W. Grugel", written over a horizontal line.